

MINUTES
Portal Rescue
Wednesday September 21, 2016

1.0 Call to Order:

President Bill Wilbur called the meeting to order at 6:36 pm. All Portal Rescue Board Members are present. There were 16 community residents present and 6 active members.

2.0 Adoption of Agenda:

1.0 Addition of the May 18, 2016 meeting minutes for approval.

2.0 Motion to accept Agenda as revised by David Newton, seconded by Greg Wayman. Motion passed.

3.0 Acceptance of Minutes/Corrections:

1.0 Motion to accept May 18, 2016 meeting minutes by Jackie Lewis, seconded by Rick Beno. Motion Passed.

2.0 Motion to accept July 20, 2016 meeting minutes with corrected date by David Newton, seconded by Jackie Lewis. Motion passed.

4.0 Reports:

4.1 President Bill Wilbur:

He hoped everyone enjoyed the surprise retirement party for Jeff Gee. Jeff retired from Portal Rescue after 23 years of service.

Bill comments at tonight's meeting; Portal Fire - "Now and the Future".

Meeting will be open for remarks from everyone present. The Board Members will be recognized 1st to address, with Community next. Discussions to be followed by Motions.

4.2 Treasurer Report Rick Beno:

Budget- \$93,553 this year

Expenses \$76,307.87. Most of expenses are purchase of new/used vehicle.

Total dollars left from Budget \$17,242.13

Total of all funds (Muma, CD's) \$186,281

4.3 Fire Chief David Newton:

Since July 27th

On August 6th we had a lightning strike near Zent Rd. Dyal, Rivers, Lawson, Koford, and myself responded with Brush8, Brush 9, and Tender 1. We had mutual aid from Rodeo Fire and additional help from Sunnyside, and Douglas, Elfrida, Bisbee, and AZ State Forestry.

On August 20th after fire training, we had a bee call which Koford, and myself handled, and after we returned to the station we turned in the initial report and provided support for the search for a lost Boy Scout.

Training:

We have had one regular training which had okay attendance. We have a night training scheduled for this coming Monday.

Last month I was offered the opportunity to place a firefighter on the crew of AZ State Forestry Engine 363 on very short notice Jerry Rიცicot was willing to participate and returned with 2(two) weeks of valuable experience and training on a large wildfire in California at no cost to Portal Rescue.

Vehicles:

A tire and steering damper on Brush 8 has been replaced. Brush 6 performed well on the bee call and on the drive up to Rustler Park for the Boy Scout incident. Brush 5 still has fuel oil entering the crankcase. Brush 9 is out of service with a fuel injector supply line problem.

Grants:

I finally got the tone specification for our pagers and have programmed one of them. Continuing problems with the county man I am waiting for a test.

4.4 EMS Chief Jerry Rიცicot:

Portal Rescue responded to 3 EMS calls in the previous 2(two) months. We have a EMT class scheduled for October, we need at least 7 EMT students in order for college to train or we need an agreement to pay the difference for tuition. Currently we have only 3(three) interested candidates for the class. Portal EMT's now have training on our EKG machine and will soon have training on Narcan, an anti-opiod medication.

5.0 Old Business:

5.1 Portal Rescue members responsibilities and insurance while attending and supporting outside events.

1.0 Discussion.

Tabled from May meeting. Portal Rescue members responsibilities and insurance coverage at community functions. 1) as a community member (supporter, parent, leader, paying participant , etc)- duty to act – VFIS insurance covers as soon as you begin patient care, 2) as a requested first responder on site – should have policy in place and must have a letter of request that states the requesting organization, date, time, and location of the event, contact person and phone number, the insurance company, contact information and policy number of the insured and that Portal Rescue is added as an additional insured for the event – covered by requesting organization and then by VFIS as soon as patient care begins. The Board determined that a form be developed for the requesting agency to be able to fill out with all necessary information. Jackie will run it through VFIS to make sure all information necessary is requested. A policy page will also be drafted.

5.2 Does Portal Rescue sponsor fire line EMTs and/or firefighters, (non resource(contract) versus resource),

1.0 Discussion.

Community expressed that Portal should only serve Portal and Rodeo first. Community stated the purpose, by-laws, Portal and Rodeo first and if there is enough manpower then consider sending EMTs or firefighters in or out of state. John Yerger, a Portal EMT and Firefighter stated he feels it's important to serve Portal/Rodeo area first according to the Purpose of Portal Rescue by-laws but in order to serve this Purpose Firefighters must somehow gain the experience and judgment necessary to safely defend the community from fire. Fire Chief David Newton stated that it is possibly safer to work on highly managed fires and that firefighters gain valuable experience and training on out of state fires. Treasurer Rick Beno that we, Portal Rescue, are not an employer. We, Portal Rescue, are a volunteer fire and rescue. EMS Chief Jerry Racicot stated he gained valuable experience. After a lengthy discussion a call for a motion was made.

Motion, Do we continue Cooperator's Agreement with the Arizona State Forestry? Motion Passed.

Motion to have Fire Chief David Newton check manpower strength before considering sending firefighters in state or out of state by David Schurian, second by Jerry Racicot. Motion passed.

Payment for Firefighter Jerry Racicot for out of state fire.

Policy states that when invoices are submitted payment will be paid. President Bill Wilbur stated that he would call for a special board meeting or at least regular board meeting to review possible policy changes.

6.0 New Business

6.1 Approve full payment of tuition for EMT student.

Jerry Racicot stated we now have only 4 people interested in becoming EMTs.

Cochise County College needs 7 students to send instructor and have class. Cost to be \$8400 for 7 students. Coshise County College will send instructor for those 4 students. Bill Wilbur stated Portal Fire is willing to pay for all perspective 4 EMTs .

Motion to make full payment for EMT class for Portal/Rodeo students only. Outside students will pay for own class tuition. Motion made by David Schurian, second by Jackie Lewis, Motion passed.

6.2 In light of VFIS Financial Health Questionnaire, reconsider purchase of prepaid credit card motion passed July 2016.

1.0 Issue of VFIS credit card procedures. Per VFIS, vanilla card is not compliant. Comments from Board and Community generally stated that most companies use own cards/invoice for repayment.

2.0 Motion by Greg Wayman to Table policy of issuance of prepaid credit cards until next Board meeting. second by David Schurian. Motion passed.

6.3 Resignation of Treasurer:

1.0 Motion to accept resignation of Treasurer Rick Beno by Greg Wayman seconded by David Schurian. Motion passed.2.0 Secretary Greg Wayman presented out going Treasurer Rick Beno with a Certificate of Appreciation.

6.4 Vote for New Board Member:

1.0 Nomination for John Yerger for new Board Member. Unanimous Passed.

6.5 Vote for new Treasurer.

1.0 Nomination for Jackie Lewis for Treasurer. Passed.

6.6 Bank accounts signature cards at Washington Federal, Douglas, AZ

1.0 Bank accounts signature cards will include President Bill Wilbur, Treasurer Jackie Lewis, and Secretary Greg Wayman for account number-_____

7.0 Addenda:

8.0 Good of Order:

8.1 Donation Drive begins October 1st.Morgan Jackson is working on the letters

1.0 E-mails and mailings out.

8.2 Oktoberfest:

1.0 Fire Chief David Newton will man the table.

8.3 Red Cross Blood Drive:

1.0 Blood Drive is November 11, 2016.

8.4 Chief Lunch:

1.0 Chief Luncheon by Portal Rescue is Wednesday, November 16, 2016.

9.0 Adjourn:

9.0 Motion to adjourn passed.

1.0 Next meeting November 16,2016 at 6:30 pm at Portal classroom.